

**Director**

Daniel Sharpe

**Creative Director**

Nick Jackson

**Sharpe Academy of Theatre Arts Limited**Watersmeet, High Street, Rickmansworth,  
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## CODE OF CONDUCT

1. All students and parents must follow our Code of Conduct.
2. Good manners and respect must be shown towards others at all times.
3. All Sharpe Academy equipment and premises must be treated with extreme care.
4. Bullying (physical or verbal) will NOT be tolerated in or outside of lesson times (*please see the Sharpe Academy Bullying Policy*).
5. Suitable clothing must be worn to all classes (Jeans, Skirts, Boots, etc are not permitted).
6. No jewellery may be worn to lessons.
7. Alcohol and drugs (unless prescribed by a doctor) are strictly prohibited.
8. Mobile phones must be switched off at all times.
9. Students must arrive promptly for their lessons.
10. Sharpe Uniform must be worn by all ACT 1, ACT 2, ACT 3 & ACT 4 students for the duration of their lessons.
11. It is the responsibility of all students to inform a member of the Sharpe Academy team should they witness any other students breaking our code of conduct.
12. Parents/Guardians are not permitted to watch Sharpe Academy lessons or rehearsals without written permission; this will only be granted for special reasons such as trial lessons or medical reasons.
13. Parents/Guardians are not permitted to take any photographs or videos of any Sharpe Academy students in lessons or productions. All copyright for photos and videos taken during classes or productions remain the property of Sharpe Academy.
14. Should Parents/Guardians wish to discuss their child's progress, Academy lessons or any worries they may have, they should contact Daniel Sharpe by:
  - a) E-mail – **Daniel@SharpeAcademy.co.uk**
  - b) Letter – **Sharpe Academy, Watersmeet, High Street, Rickmansworth, WD3 1EH**
  - c) Phone – **01923 354875**
 Daniel will reply to parents as soon as possible, but this may take up to 14 days.
15. Parents/Guardians must agree to follow the Sharpe Academy Complaints Procedure should they wish to make a complaint for any reason.